

COURT APPOINTED SPECIAL ADVOCATES

JUNE 2018 NEWSLETTER

Our official move date to 1420 Harrison is June 14, 2018!!



Important!!

School is out! This is a critical month each year for your advocacy. You need to know where your CASA kids will be spending the summer.

Daycare? Summer School? In their home full-time?

Please make sure you are connecting with their new summer location. The reason this is critical is due to the amount of time some of these kids spend in these locations. Therefore you need to observe them and be in communication with their providers. The summer school component is critical to know their progress or any concerns their summer school instructors have.

If you need help connecting with these new providers, please call the CASA office and we will ensure these connections are made.

Summer Trainings!!

- * **Wednesday June 6th at 5:00PM**– Ali 101: All about Ali, drugs, dealers and DOC
- * **Thursday June 14th at Noon**– **AT** Cornerstone 915 Vermont
- * **Thursday July 12th at Noon**– Marilyn Smith from Quincy Public Schools
- * **Wednesday July 18th at Noon** **AT Upper Moorman**– Quincy Police Department will be giving a demonstration with their K-9 Unit (**Bag Lunch will be provided**)

When emailing the CASA staff please send your emails to both Danielle and Ali. This will ensure that if one of us is out of the office, the other can get back to you in a timely manner:

Our emails are:

dwoodyard@advonet.org

ahibbert@advonet.org

Happy June Birthdays!

Cindy Trower - 29th
Marilena Frier - 29th



The smallest act of kindness is worth more than the grandest intention."

~Oscar Wilde

OVER

*Danielle
Ali*

Six easy steps to help you deal with conflict at work professionally, while also keeping your cool

Here are six strategies that can help you navigate difficulties.

- 1. Address issues directly:** Rather than bottling up your feelings about a particular situation, make sure you address them with the other person, or people involved.
- 2. Listen:** Be prepared to hear the other side of the story. Listen carefully and avoid interrupting anyone.
- 3. Be objective:** Objectivity can be hard when your feelings are hurt. However, in the workplace, it's critical.
- 4. Find common ground:** Once both parties have discussed the issue, try to find common ground.
- 5. Follow up:** Once you've come to an agreement, make sure you follow through on it.
- 6. Stay positive:** The most important step is to stay positive. While the situation may have been negative, it's vital to keep an open mind and make the best of things.

Overall, conflict is unavoidable. We'll all come across it at least a few times during our professional careers. While the issue may be out of our control, the way we handle it is not. Solve workplace problems by thinking before acting. And above all else, remember to stay professional, calm, and positive when handling sticky situations.